

Allen Jay Elementary

Meeting Minutes

Meeting Date: 05/25/2021 - 2:35pm

Title: SIT 05.25.21 VM

Location: Microsoft Teams

I. Attendance

Team Members:

Courtney Cornelison , Michelle Atchison, Robert Barrilleaux, Maya Bell, Kelsey Brand, Cecilia Castillo, Kimberly Evans, Laura Ferguson, Carla Flores-Ballesteros, Janet Holland, Allan Johnson, Cecil Lake, Wendi Patterson, Samantha Rinehart, Jo Anna Robertson, Nicole Salter, Pa Vue, Casey Walck

Guests:

Outgoing Team Members in Attendance: Kim Hackstall, Florence Joyner, Brittany Nunes, Gabby Piacentini, Helena Rushby, Katherine Tuttle, Stephanie Verdi

II. Celebrate recent successes

Walck and Reyna were recognized as extraordinary educators in High Point

Tuttle administered EOGs for the first time!

III. Review and respond to coaching comments

IV. Approval of last meeting's minutes

Approved by leadership team

V. Old Business

1. School Improvement Plan

a. Ballesteros will take our notes from previous meeting, and the SIP will be adjusted during the upcoming leadership retreat.

2. Field Day

a. The schedule has been updated for 7 stations. One of the stations will be popsicles. Be sure to remain in a location where you can socially distance from other classes.

VI. Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

VII. Other Business

Action Taken:

1. Allotment
 - a. Atchison is becoming our new Dual Language Curriculum Facilitator
 - b. Richardson will be our Personalized Enrichment Coach (Technology Teacher Assistant on paper)
- to support student learning in various capacities – MTSS
 - c. Staff adjustments
 - i. Makris – 1st grade dual language
 - ii. Haggerty – 1st grade
 - iii. Bhatti - 3rd grade Urdu dual language
 - iv. Robertson – 3rd grade English dual language
 - v. Vacant – 3rd grade Spanish dual language
 - vi. Holland and Nunes – 4th grade
 - vii. TAs placement is still in the works
2. Title I
 - a. Have not received these funds yet. The leadership team will need to approve the budget if these are received in summer
 - b. Funds are planned to be used for Johnson, Garner, and Richardson positions
 - c. Idea: Math Lab as a specials rotations
3. 2021-2022 Representatives
 - a. Evans – PreK
 - b. Cornelison – K
 - c. Rinehart – 1st
 - d. Lake – 2nd
 - e. Robertson – 3rd
 - f. Holland – 4th
 - g. Salter – 5th
 - h. EC – Ferguson
 - i. ESL – Castillo
 - j. Specialists – Barilleaux
 - k. Classified – Walck
 - l. Dual Language CF – Atchison
4. Leadership Retreat Date
 - a. June 17th
 - i. Vote on Leadership roles
 - b. Potential date to revisit on August 5th

c. We need two parent representatives for 2021-2022

5. Food for Thought

a. Field Day heat – You can wear "tasteful" shorts on Field Day

VIII. Next Meeting

Date: 06/17/2021

Time: 10:00am

Title: SIT 06.17.21 VM

Location: Teams

IX. Adjourn

4:00pm
